

# GOVERNMENT OF WEST BENGAL

## OFFICE OF THE PROJECT OFFICER CUM DISTRICT WELFARE OFFICER BCW & TD DEPARTMENT, ALIPURDUAR

### NOTICE INVITING PRE-QUALIFICATION - CUM – TENDER

#### E - Tender (TWO COVER SYSTEM)

#### 2<sup>nd</sup> Call

NIT NO.- WBBCWD/65-PO/APD/2023-24

Dated – 11/09/2023

For and on behalf of the Alipurduar District, the Project Officer cum District Welfare Officer, Backward classes welfare and Tribal Development Department, Alipurduar, invites E - Tender in Percentage Rate for the following work by Two Cover System (E-Tender) from Resourceful and Bonafide Contractors as mentioned in ANNEXURE. The pre-qualification documents are to be uploaded in two separate folders. One of the folders shall contain Technical documents along with scanned copy of Bank challan for Earnest Money. Financial Bids are to be uploaded in another folder.

#### ANNEXURE

Sl No	Name of the work	Amount put to Tender	Earnest money	Time for completion of work	Eligibility of Participants
1	Supply and installation of Sanitary Napkin (DIYA) production machine for Sangha / Maha Sangha within Alipurduar District.	Rs. 4,98,000.00	Rs. 9,960.00	15 Days	Agencies having experience in any type of works under any Govt. sector. Rate should be quoted on the basis of complete work including GST, Cess, Transportation, Loading, Unloading & all other charges. No separate payment will be made for those purposes.

- Intending bidders may download tender documents from e-tender portal of our website: [www.wbprd.nic.in/wbtenders.gov.in](http://www.wbprd.nic.in/wbtenders.gov.in) from 11-09-2023, 18:00 Hours to 18-09-2023 upto 18:00 Hours. The pre-qualification bid documents duly filled in all respect may be submitted online before 18.00 hrs (as per server clock) on 18-09-2023.

Both Technical Bid & Financial Bid are to be submitted concurrently dully signed digitally in the above mentioned portal. The financial offer of the prospective tenderer will be considered only if the tenderer qualifies in the technical bid.

- The pre-qualification (Technical Bids) documents alone will be opened on 21-09-2023 at 11:00 hours by the Project Officer cum District Welfare Officer, Backward classes welfare and Tribal Development Department, Alipurduar in presence of intending bidders.
- Technical Bid Statement of qualified bidders will be displayed in the portal and this office notice board.
- The Financial bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders (Date & Time will be communicated latter on) and the bid documents of non-qualified bidders will remain unopened.
- The Earnest Money (Mentioned in Annexure) must be deposited by all the tenderer in favour of “Project Officer cum District Welfare Officer, BCW & TD Department, Alipurduar District”.
- The Earnest money must be deposited only through ICICI Payment Gateway mode only and the scan copy of the same must be uploaded with the other documents.
- The Serial number of the work should be clearly mentioned on the deposit Challan & scanned copy of the same Challan should be uploaded in the folder of technical bid.



- Copy of PAN Card.
- Valid up to date Professional Tax Clearance Certificate.
- GST Certificate.
- Up-to-date trade license, IT Return / acknowledge receipt (Last Year).
- **Tenderer should have proper authorization certificate signed by the competent authority as mentioned in the Annexure.**
- In case of Partnership Firm / Registered Company, the intending tenderer are requested to submit the copy of the DEED of Partnership / relevant document in support of proof of so.
- **Agreement:** The Successful Tenderer, herein after called the Contractor, will have to execute an agreement within 3 (Three) days on a Non Judicial Stamp of Rs. 100/- only as per rules, and shall have to be submitted One set of Tender Documents to this office duly signed by the Tenderer. This will be treated as part of the Agreement.
- **Punishment:** In the event of failure to execute formal tender agreement within the allotted time or failure to execute proportionate work within proportionate time, the agency will be liable of punishment as per Govt. rules.
- **Acceptance:** Project Officer cum District Welfare Officer, Backward classes welfare, Alipurduar does not bind himself to accept the lowest offer and reserves the right to accept any offer and to reject any/all the offers without assigning any reason.
- **Labour Welfare Cess:** At the time of payment of the bill, Labour Welfare Cess will be deducted as per Govt. norms.
- **Necessary Deduction:** Deductions in the form of GST, Income Tax, Security etc. will be enforced as per Govt. norms from each progressive Bill.

### **Terms and Conditions**

- No material will be issued to the agency for the work.
- Rate should be quoted on % (percentage) & the name of the bidder should be clearly written in the BOQ.
- All the related documents are to be produced **IN ORIGINAL** to this office as and when will be asked.
- Payment will depend on availability of fund and no claim whatsoever will be entitled for delay of payment, if any. Intending tenderer may consider these criteria while applying for permission and while quoting their rates.
- Bid Validity 180 days after submission of bid.
- No preconditioned tender will be accepted.
- All the rates of items quoted by the bidder are inclusive of all taxes, like GST, Cess, levy, Royalties, Transportation, Loading, Unloading, Stacking, Supplying, installation etc. including all other incidental charges therein.
- Escalation claimed by the Agency will not be entertained by Authority.
- The authority reserves the right to accept or reject any or all the tender without assigning any reason and the right to add alters or deletes any of the conditions & terms, laid above, is also reserved.
- PO Cum DWO, BCW & TD Dept., Alipurduar does not take any responsibility for the delay caused due to non - availability of internet connection traffic jam etc. for the online bids.
- Any concealment of fact will be seriously viewed and all tender submitted by the agency will be treated as Informal & his/her earnest money will be forfeited.
- The Intending bidders should clearly understand that whatever may be the outcome of the present invitation of bids, no cost of bidding shall be re-imbursed.
- **Minimum 3 (Three) nos.** bid must be submitted for the work otherwise the tender for the same work will be considered as informal.
- Any abnormal rate submitted by the tenderer will be verified and proper analysis of rate may be asked for establishment of quoted rate.
- **Procurement and payment of machineries may only be finalized after conformity of quality and specification of sample sanitary napkins of DIYA brand from NABL accredited laboratory.**
- **The Machine should capable of producing 6000 nos. DIYA Sanitary Napkin in one shift of 8hrs. (600 packets considering 10 sanitary napkins per packet).**
- **The agency should give proper demonstration of machine and training for production of DIYA Sanitary Napkin to the Sangha / Maha sangha and payment will be made after that only.**

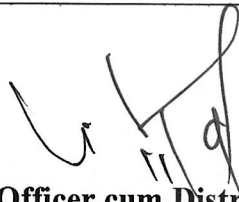
Before the supplies are made, each batch of the BTA sanitary napkins shall be tested. However, CMS reserves the right to draw samples and test it as and when required. Seller must rectify any kind of disputes related to the machines immediately on urgent basis as per information till the security period.

- Seller must provide quarter yearly maintenance and service for all type of machines till the security period.

**This Notice Inviting Tender will be treated as a part of the Tender Document.**

**LIST OF IMPORTANT DATES OF BIDS**

1.	Date of Publication	11-09-2023	Time 18-00 Hours
2.	Period and time for download of Bidding Documents:	From 11-09-2023 To 18-09-2023	Time 18.05 Hours Time 18.00 Hours
3.	Date & Time of submission Bids :	From 11-09-2023 To 18-09-2023	Time 18.05 Hours Time 18.00 Hours
4.	Date & Time for opening :	As follows;	
a)	Technical Bids	Date: 21-09-2023	Time 11.00 Hours
b)	Date of Publication of Technically Qualified Bidder	<i>Date &amp; Time will be communicated latter on</i>	
c)	Date & Time of opening Financial Bids:	<i>Date &amp; Time will be communicated latter on</i>	
5.	Place of opening bids :	PO CUM DWO's Chamber	
6.	Last Date of Bid Validity :	180 days	
7.	Officer inviting Bids	Project Officer cum District Welfare Officer, Backward classes welfare and Tribal Development Department, Alipurduar, West Bengal.	


  
**Project Officer cum District Welfare Officer  
BCW & TD Department, Alipurduar**

**Memo No.- 700 /1(11)/PO CUM DWO/BCWA**

**Dated- 11/09/2023**

**Copy forwarded for kind information and with the request of wide circulation to the:**

1. CA to the Sabhadhipati, Alipurduar Zilla Parisad.
2. CA to the District Magistrate, Alipurduar.
3. CA to the Additional District Magistrate (D), Alipurduar.
4. CA to the Project Director, DRDC, Alipurduar.
5. Dy. Project Director, WD, DRDC, Alipurduar.
6. Dy. Project Director, Monitoring, DRDC, Alipurduar.
7. Dy. Project Director, Accounts, DRDC, Alipurduar.
8. The Assistant Engineer, BCW & TD Dept., Alipurduar.
9. DIO, NIC for uploading in the District Website.
10. Office File.
11. Office Notice Board.

  
**Project Officer cum District Welfare Officer  
BCW & TD Department, Alipurduar**